

## Full Fee Paying Overseas Students

### 2012 Fee Schedule

#### 1. Application Fee

A \$110 non-refundable Application Fee (GST inclusive) must accompany each single application. This fee is for the payment of administration costs incurred by the school for the processing of each student's application.

#### 2. School Fees and Charges

Fees are payable in advance prior to the commencement of the student in the school.

Year Level	School Fees (per annum)
Primary: Prep to Level 6	\$18 900
Secondary: Year Level 7 to 10	\$20 500
VCE: Years 11 and 12	\$21 000

#### Semester 2 Fee Levy

A 5% Fee Levy is charged to students that commence in Semester 2.

Prep to Level 6	\$550
Year levels 7 to 10	\$770
Years 11 and 12	\$990

#### 3. Overseas Student Health Cover

The Australian Government requires all Full Fee Paying Overseas Students to take out "Overseas Student Health Cover" for the duration of their studies. Students are required to pay their overseas student Health Cover fee for the duration of their studies at Alphington Grammar School together with their first school fee payment. This amount is not incorporated in the tuition fees but is a separate payment.

The following table outlines the total amount that must be paid to Alphington Grammar School in addition to school fees prior to the commencement year, unless health cover has been paid at a previous school.

Cover required for	Total amount due
5 years	\$2,017
4 years	\$1,614
3 years	\$1,210
2 years	\$ 807
1 year	\$ 429

#### 4. Building Levy

The \$500 Building Levy is a compulsory charge (non-tax deductible). The funds received through this levy assist the School with its ongoing capital development program.

## 5. School Fee Payment

- Student fees must be paid in full prior to the student commencing at the school.
- Annual school fees are due for payment in September of the preceding year. In August each year you will receive the invoice for the following year's fees.

## 6. Fee Payment Method

The following fee payment options are available at the school:

### *Option 1: Payment by Cash*

Payment by cash can be made at the General Office Accounts Department.

### *Option 2: Payment by Cheque/Money Order*

Payment by mail using personal cheque, bank cheque or money order should be addressed to:

Accounts Receivable  
Alphington Grammar School  
PO Box 5007  
ALPHINGTON VIC 3078

Please enclose the payment advice at the bottom of your Tax Invoice to ensure your payment can be clearly identified and allocated to your account. Cheques and money orders should be made payable to Alphington Grammar School.

### *Option 3: Payment by credit card account*

You can make payment with your credit card at the school General office. Credit card payment can also be made via the telephone.

### *Option 4: Bpay (Internet banking)*

You can make payment via the telephone or Internet using the Bpay facility. To use Bpay you must first be registered as a phone/Internet-banking customer with your participating Bank, Credit Union or Building Society. Once you are registered you can make payments directly from your cheque or savings account. Each Bank, Credit Union and Building Society has their own Bpay contact telephone number. When prompted enter the school's biller code 768507 (shown on the top right-hand corner of the school's Tax Invoice) and your unique customer number (as shown below the school's Biller Code). **\*This option is only available to overseas students who are already enrolled at the school.**

### *Option 4: Online Payments*

Payment can be made online by accessing the school website: [www.alphington.vic.edu.au](http://www.alphington.vic.edu.au)

## 7. Refund of Fees

- a. A cancellation fee equivalent to seventy five percent (75%) of the tuition fee will be charged if a student has successfully applied for a Visa but then cancels their enrolment within thirty (30) days prior to the proposed commencement date. Fee refunds will be made in Australian dollars payable only to the party making the original payment.
- b. After the student has commenced his/her studies at the School, there will be no provision for a refund or any paid school fees in the event that the student wishes to terminate his/her studies at the school.
- c. A student being suspended or expelled from the school will not have their paid fees refunded.
- d. If a student has paid fees in advance and is refused a Visa then the school will refund the total fee payment less 10% administrative costs. Evidence of the visa application must be provided to the School. The School, at its discretion, may vary the refund policy.

## 8. School Fees details

School fee payment includes:

- a. Tuition Fees
- b. Classroom materials/Information technology
- c. Library resources
- d. Excursions, extra-curricular activities
- e. VCE examination fees

School fee payment excludes:

- School uniform and sports uniform
- Transport costs to and from school
- Accommodation expenses
- Medical Insurance
- Special subjects (eg Instrumental tuition)
- Building Levy
- Student books/stationery

Terms and Conditions of students' enrolment at Alphington Grammar School are stipulated in the School Business Regulations.