INSTRUMENTAL TUITION PROGRAM

Enrolment Application Form 2016

(please return completed form to the School Office)

STUDENT DETAILS:

First Name: ___________________________ Family Name: ___________________________ Current Year Level: _______

INSTRUMENT DETAILS:

Name of Instrument: (please tick the appropriate box)

- Electric Bass
- Bouzouki
- Clarinet
- Saxophone
- Trumpet
- Drum Kit
- Cello
- Double Bass
- Piano
- Violin
- Flute
- Voice
- Guitar*
- Other^ (please name): ____________________

*Acoustic and electric guitar inclusive.

^Other instruments may be available on request pending the availability of an Instrumental Teacher.

Preferred Lesson Format: Individual Group

- Please note that Group Lessons are only available for 2 Semesters (1 year).
- Group Lessons are not available for Piano/Keyboard or Drum Kit.
- It is strongly recommended that students do not begin lessons prior to Year 2.
- Priority will be given to students above the recommended age.

DECLARATION:

I have carefully read and understood the Terms and Conditions stated on the back of this Application Form and by signing this form I agree to abide by the terms and conditions of the Instrumental Program.

Name of Parent/Guardian: ______________________________________________________________

Signed: ___________________________ Date: ____________________________

Phone (W): ___________________________ Phone (H): ____________________________

Mobile: ___________________________ Email: ____________________________
Terms and Conditions for Instrumental Music Lessons

(please retain this copy for your records)

1. **Instrumental lessons are undertaken in Semester blocks**: A total of 8 hours of lessons are given, which may be divided into 30, 45 or 60 minute blocks.

2. **There are two types of lessons offered**: *Individual and Group*. Group lessons are only available for one year and are not available for piano or drum kit.

3. Instrumental classes take place during school hours on a rotating system to ensure that students do not miss the same lessons each week and there is no serious interruption to school work. Students are expected to make up any class work missed.

4. Parents are responsible for advising the School by **8:30am** to inform the Instrumental Teacher if their child is unable to attend a lesson for any reason (including School Camps, Excursions, Tests). Under such circumstances a lesson will be rescheduled.

5. Lessons missed by students (including all school activities) **without prior warning** will not be rescheduled and counted as a lesson taken and charged.

6. Lessons missed because of prolonged illness (more than 4 weeks) may be refunded. An application (including a medical certificate), may be made to the School Business Manager for a remission of fees on a pro rata basis or for make-up lessons to be arranged.

7. All students that participate in the School Ensembles are expected to perform in the School’s musical performances and functions.

8. Instrumental Teachers will distribute progress reports at the end of each semester. Parents may request a telephone interview, or attend a child’s lesson by arrangement with the relevant Instrumental Teacher.

9. It is assumed that the student will continue Instrumental Lessons from one semester or from one year to the next. **Four (4) weeks notice in writing to the School Business Manager is required of the intended withdrawal of a student from instrumental classes. Failure to comply will incur all charge equivalent to four (4) lessons.**

10. **Instrumental Fees will be invoiced to your February and May school accounts:**

    i. Individual: $1,376 per annum ($688 per semester)
    ii. Group Lessons (2 students): $1,176 per annum ($588 per semester)
    iii. Ensemble Levy: $55.00 per annum ($27.50 per semester)

11. The School reserves the right to refuse a student from participating in the instrumental program while any part of the school fees and charges are outstanding.

12. The School also reserves the right to suspend or exclude a student if, in the opinion of the School, the student is guilty of unacceptable behaviour. Under such circumstances, Instrumental Fees will be refunded on the basis of lessons paid for and not taken by that student.