2017 INSTRUMENTAL TUITION POLICY

1. **Instrumental lessons are undertaken in Semester blocks:** There are 16 lessons provided per Semester. These classes take place during school hours on a rotating system to ensure that students do not miss the same lesson each week and there is no serious interruption to school work. Students are expected to make up any class work missed.

2. **There are two types of lessons offered:** Individual and Group. Group lessons are revised each year depending on the demand for them and are not available for piano or drum kit.

3. Parents are responsible for advising the school by 8:30am to inform the Instrumental Teacher if their child is unable to attend a lesson for any reason. Under such circumstances a lesson will be rescheduled.

4. Lessons missed by students (including excursions, any holidays, camps and suspensions) without prior warning will not be rescheduled and are counted as a lesson taken and charged accordingly.

5. Lessons missed because of a prolonged illness (more than 4 weeks) require an application to be sent in writing (including a medical certificate) to the School Business Manager for a remission of fees on a pro rata basis.

6. All students that participate in school ensembles are expected to perform in the school’s musical performances and functions.

7. Students will receive progress reports at the end of each semester. Parent/Teacher interviews are conducted in Terms 2 and 3. Parents may also request a telephone interview with an Instrumental Teacher.

8. It is assumed that the student will continue instrumental classes from one semester or from one year to the next. **Four (4) weeks notice in writing to the School Business Manager is required of the intended withdrawal of a student from instrumental classes. Failure to comply will incur a charge equivalent to four (4) lessons.**

9. Instrumental fees will be invoiced to your February and May school accounts:
   
   **2017 Fees:**

   - Individual: $1,430 per annum ($715 per semester) 16x30mins (or 8 hours)
   - Group Lessons (2 students): $1,222 per annum ($611 per semester) 16x45mins (or 12 hours)
   - Ensemble Levy: $60 per annum ($30 per semester)

10. The School reserves the right to exclude a student from participating in the instrumental program while any part of the school fees and charges is outstanding.

11. The School also reserves the right to suspend or exclude a student if, in the opinion of the School, the student is guilty of unacceptable or poor behaviour. Under such circumstances, instrumental fees will be refunded on the basis of lessons paid for and not taken by that student.
2017 INSTRUMENTAL TUITION APPLICATION FORM

STUDENT DETAILS:
First Name: ___________________________ Family Name: ___________________________
Current Year Level: ________________

INSTRUMENT DETAILS:
Name of Instrument: (please tick the appropriate box)

- Electric Bass
- Bouzouki
- Clarinet
- Saxophone
- Trumpet
- Drum Kit
- Cello
- Double Bass
- Piano
- Violin
- Flute
- Voice
- Guitar*
- Other^ (please name): ____________________

^Acoustic and electric guitar inclusive.
^Other instruments may be available on request pending the availability of an Instrumental Teacher.

Preferred Lesson Format: Individual Group
- Please note that Group Lessons are only available for 2 Semesters (1 year).
- Group Lessons are not available for Piano/Keyboard or Drum Kit.
- It is strongly recommended that students do not begin lessons prior to Year 2.
- Priority will be given to students above the recommended age.

DECLARATION:
I have carefully read and understood the Terms and Conditions stated in this Application Form and by signing this form I agree to abide by the terms and conditions of the Instrumental Program.

Name of Parent/Guardian: ________________________________________________________________

Signed: ___________________________________________ Date: ________________

Phone (W): ___________________________ Phone (H): ___________________________

Mobile: ___________________________ Email: ___________________________