

INSTRUMENTAL MUSIC LESSONS 2019

Dear Parents,

Please be advised that the enrolment process for Instrumental Lessons in 2019 is now open.

To confirm your child's place in the program, please adhere to the following administrative requirements:

FOR THOSE CURRENTLY ENROLLED 2018:

1. If your child is currently enrolled in the Instrumental Music Program in 2018, and they wish to continue in 2019, please complete the attached form.
2. If your child is currently enrolled in the Instrumental Program in 2018, and they **do not wish to continue lessons in 2019**, you must notify the school in writing by the **FRIDAY 8th December 2018**.

NEW STUDENTS IN 2019:

Please complete an **Instrumental Application Form** and lodge it at the Office by 3rd December 2018.

Enrolments will be prioritised in the following way:

1. VCE Music Performance students
2. Year 9/10 Elective Music students
3. All other students from Year 2 and above

Please note:

1. Enrolments are not open to Pre-Prep, Prep or Year 1 students.
2. Once the program is full, new students will be put on a waiting list and processed according to the availability of the teacher and the date the enrolment form is received.

Enrolment forms for 2019 (including tuition policy, fee structures, number of lessons and timetable information) are attached.

If you require any further clarification or assistance, please email music@ags.vic.edu.au

Yours sincerely,

Priya Wilson

Head of Music and Performing Arts

2019 INSTRUMENTAL TUITION

At Alphington Grammar School, we strongly encourage our students to participate in Instrumental Music Lessons. Studies have found that learning an instrument can enhance a child's overall health and wellbeing, and increase stamina. The instrumental teachers are well regarded for their expertise, with their instrument of choice and being able to pass their knowledge on to their pupils. There is a diverse range of musical tuition available for 2019.

Instrumental Soloist Evenings are held throughout the year.

We hope that you will take advantage of these opportunities in 2019

2019 INSTRUMENTAL TUITION POLICY

Lessons:

1. **Instrumental lessons are undertaken in Semester blocks:** There are 16 lessons provided per Semester. These classes take place during school hours on a rotating system to ensure that students do not miss the same lesson each week and there is no serious interruption to school work. Students are expected to make up any class work missed.
2. It is assumed that the student will continue instrumental classes from one semester to the next. Notice of withdrawal from the program is required in writing. Six weeks (6) notice must be given prior to the end of Semester. Music staff are employed, based on the number of students and lessons taught each week. Fees are paid by the Semester (in advance), with no refund unless there are extenuating circumstances.
3. Students will receive progress reports at the end of each semester. Parent/Teacher interviews are conducted in Terms 2 and 3. Parents may also request a telephone interview with an Instrumental Teacher.

Absences:

All correspondence to be sent to Head of Music and Performing Arts; music@ags.vic.edu.au

1. Parents are responsible for advising the Music Department by 8:30am, (via email) if their child is unable to attend a lesson for any reason, allowing time to inform the Instrumental Teacher. Under such circumstances a lesson will be rescheduled.
2. Lessons missed by students (including excursions, any holidays, camps and suspensions) without prior warning will not be rescheduled and are counted as a lesson taken and charged accordingly.
3. Holidays taken during Term time will require a 4 week notice period. **Please note:** the period of notice must be contained within a school term and not during a holiday period. This will allow teachers to reschedule their lessons accordingly. Failure to comply will result in lessons being charged.
4. Lessons missed because of a prolonged illness (more than 4 weeks) require an application to be sent in writing (including a medical certificate) for a remission of fees on a pro rata basis.
5. All students that participate in school ensembles are expected to perform in the school's musical performances and functions.

Fees

1. Instrumental fees will be invoiced to your February and May school accounts
Please note that international students are required to pay semester fees upfront with accounts

2019 Fees:

Individual	\$1,550 per annum (\$775 per semester)	16x30mins (or 8 hours)
------------	--	------------------------

2. The School reserves the right to exclude a student from participating in the instrumental program while any part of the school fees and charges is outstanding.
3. The School also reserves the right to suspend or exclude a student if, in the opinion of the School, the student is guilty of unacceptable or poor behaviour. Under such circumstances, instrumental fees will be refunded on the basis of lessons paid for and not taken by that student.

2019 INSTRUMENTAL TUITION APPLICATION FORM

The enrolment process is now open for 2019.
If your child is already undertaking lessons in 2018 you will still need to enrol.
To enrol please complete the following form

STUDENT DETAILS:

First Name	
Family Name	
2019 Year Level	

INSTRUMENT DETAILS:

Name of Instrument: *(please tick the appropriate box)*

Bouzouki	<input type="checkbox"/>	Cello	<input type="checkbox"/>	Clarinet	<input type="checkbox"/>	Cornet	<input type="checkbox"/>	Double Bass	<input type="checkbox"/>
Drum Kit	<input type="checkbox"/>	Electric Bass	<input type="checkbox"/>	Flute	<input type="checkbox"/>	French Horn	<input type="checkbox"/>	Guitar*	<input type="checkbox"/>
Mandolin	<input type="checkbox"/>	Percussion	<input type="checkbox"/>	Piano	<input type="checkbox"/>	Saxophone	<input type="checkbox"/>	Trombone	<input type="checkbox"/>
Trumpet	<input type="checkbox"/>	Tuba	<input type="checkbox"/>	Ukulele	<input type="checkbox"/>	Violin	<input type="checkbox"/>	Voice	<input type="checkbox"/>

Other # *(please list)*: _____

*Acoustic and electric guitar inclusive.

#Other instruments may be available on request pending the availability of an Instrumental Teacher.

DECLARATION:

I have carefully read and understood the Terms and Conditions stated in this Application Form and by signing this form I agree to abide by the terms and conditions of the Instrumental Program.

Name of Parent/Guardian			
Signed			
Date			
Phone (W)		Phone (H)	
Mobile			
Email			